

## MINUTES OF THE MEETING OF THE EIGHT PARISHES COMMUNITY INTEREST COMPANY

Held at Misterton with Walcote Village Hall, Walcote, Leicestershire

Wednesday 10<sup>th</sup> May 2017 at 18.30

### Minute Number – 26

#### 1.0 DIRECTORS PRESENT AND APOLOGIES FOR ABSENCE

##### 1.1 PRESENT:

Mr Aubrey Adcock (AA) – Chair – [Cotesbach Representative \(COT\)](#)  
Mrs Elizabeth Marsh (EM) – Vice Chair – [Misterton with Walcote Representative \(MIS\)](#)  
Mr John Green (JG) – [North Kilworth Representative \(NOR\)](#)  
Mr Ray Fisher (RF) – [Catthorpe Representative \(CAT\)](#)  
Mr Frank Fisher (FF) – [Shawell Representative \(SHA\)](#)  
Mr Jonathan Bateman (JB) – [Westrill & Starmore Representative \(WES\)](#)  
Mr Phil Alcock (PA) – [South Kilworth Representative \(SOU\)](#)  
Mrs Katherine Clarke (KC) – Clerk to the CIC

##### 1.2 APOLOGIES:

Mrs Jane Robson (JR) – [Swinford Representative \(SWI\)](#)  
Ms Emily Faull (EF) – Vattenfall Representative

#### 2.0 APPROVE MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> MARCH 2017

2.1 The minutes of the meeting held on 2<sup>nd</sup> March 2017 as circulated were confirmed as a true record of matters discussed. **Resolved:** AA ([COT](#)) signed the minutes.

#### 3.0 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> MARCH 2017

3.1 PA ([SOU](#)) requested 1 x A5 plaque and Ray Fisher ([CAT](#)) requested 2 x A5 plaques.

3.2 To mark the 5-year anniversary of the windfarm the CIC decided they would like to hold a community event in May 2018. KC will contact EF to discuss the possibilities further.

3.3 KC reminded the parish representatives that Vattenfall would like some photographs of projects funded by the CIC. Any photographs should be sent to KC.

3.4 A review of the grant finding agreement is due at the end of the year. KC confirmed that Clause 3.5 of the Grant Funding Agreement states:

*'One each Review Date, Eight Parishes CIC may seek Vattenfall's written consent to amend the Relevant Percentage. Vattenfall's written consent to such an amendment shall not be unreasonably withheld or delayed where there has been a significant change in the population of a Parish, such that it would be fair and reasonable to amend the Relevant Percentage. For the purpose of this Clause 3.5, a "significant change" shall be considered to be a change of ten per cent (10%) or greater in the population of a Parish.'*

None of the eight parishes are expected to change by 10% or greater prior to the five-year review.

- 3.5 It was agreed to add JR (SWI), JG (NOR), JB (WES), RF (CAT), FF (SHA) as signatories to the Market Harborough Building Society Reserve Account. KC will arrange for the paperwork to be issued so that each of the new signatories can go to the building society and complete the necessary identification checks.

#### 4.0 ACCOUNTS / FINANCE MATTERS

- 4.1 At the last meeting the CIC authorised a cheque (000122) for £25,000.00 to transfer funds from the Natwest current account to MHBS Reserve Account. MHBS advised KC that they will no longer accept deposits into the Reserve Account. KC will research alternative accounts.

- 4.2 Cheques issued for approved grant applications:

Approved Grant Applications	Amount	Cheque
South Kilworth Parish Council – School Engineering Project	£1,000.00	000124
Catthorpe Parish Meeting – Catthorpe Village Garden Party	£1,300.00	000127
Catthorpe PCC – Church Restoration	£1,106.00	000128
Cotesbach Village Hall – Audio Visual Equipment	£1,000.00	000129
Swinford C of E Primary School – Audio Equipment	£2,500.00	000130
Rowland United Cricket Club	£1,500.00	000131
Swinford Parish Council – Neighbourhood Plan	£1,500.00	000132
Swinford 2000 – Minibus Running Costs	£1,200.00	000133

- 4.3 Cheques issued for general expenditure:

Expenditure	Amount	Cheque
Misterton with Walcote Community Trust – Room Hire	£10.00	000125
North Kilworth Parish Council – Clerk Costs	£143.00	000126

- 4.4 Bank account balances for the period (after deduction of the cheques issued above):

CURRENT ACCOUNT	£49,039.63
DEPOSIT ACCOUNT	£40,546.42
<b>TOTAL FUNDS</b>	<b>£89,586.05</b>

- 4.5 It was noted that further grant cheques will be required by some of the parishes prior to the next meeting. It was agreed that KC can arrange for any cheques requested to be authorised and issued.

#### 5.0 WEBSITE

- 5.1 The website appears to be running correctly and is up to date. Any problems encountered with the website or any updates to parish pages should be sent directly to KC.

#### 6.0 CORRESPONDENCE

- 6.1 No correspondence to report.

**7.0 ANY OTHER BUSINESS**

7.1 None.

**8.0 DATE OF THE NEXT MEETING**

8.1 The dates for the next two meetings were set as Wednesday 6<sup>th</sup> September 2017 and Wednesday 22<sup>nd</sup> November 2017. Both meetings will start at 18.30 and will be held at Misterton with Walcote Village Hall, Walcote, Leicestershire.

The meeting closed at 19.27.

**MINUTES SIGNED:** .....

**DATED:** .....

DRAFT